



## Undergraduate Course Substitution Form

The Department of Sociology offers and sponsors many courses per year. NYU Sociology students are expected to complete their major/minor requirements through these regular course offerings.

While other department courses may include a sociological dimension, this does not automatically qualify those courses to count as a substitute for a SOC-UA course towards the Sociology major or minor.

Students can petition for up to **two** courses to count towards the major and **one** course to count towards the minor. This completed form, along with the syllabus of the course being petitioned for credit, must be submitted for review by the [Sociology Director of Undergraduate Studies](#). Once a decision has been rendered, you will be notified by the Sociology Department via email. No course is guaranteed. Please **allow up to two weeks** for processing.

### Personal Information:

Name: \_\_\_\_\_

N#: \_\_\_\_\_

Home School if not CAS: \_\_\_\_\_

Class Level:  Freshman  Sophomore  Junior  Senior

NYU Email: \_\_\_\_\_

### Course Information:

Course Name: \_\_\_\_\_

Course #: \_\_\_\_\_

Semester and Year Course was taken: \_\_\_\_\_

How many credits did you receive for the course? \_\_\_\_\_

Reason you are petitioning this course to take the place of a SOC-UA course:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Are you requesting to double-count this course towards another major/minor?**

- No**
- Yes (if yes, please include a written note from the Director of Undergraduate Studies for your other major or minor, confirming that the course may be double counted toward both sets of course requirements).**

**Check the requirement you are petitioning for this course to fulfil (course can only count toward one of the following):**

**SOC-UA 1 Introduction to Sociology**

**SOC-UA 111 Sociological Theory**

**SOC-UA 301 Research Methods**

**SOC-UA 302 Statistics for Social Research**

**SOC-UA XXX Sociology Elective**

- Remember to attach a copy of the course syllabus.
- If requesting to double-count the course, remember to attach written approval from the department of your other major/minor.
- Complete one form per course petition request (up to **two** courses for the major and **one** course for the minor).
- This petition assesses whether a course may be counted towards the Sociology major or minor. It does not guarantee acceptance of the course(s).
- Do not fill out this form for the below GLS/CAS courses (course substitutions **are not allowed** for the following):
  - Social Foundations I, II and III
  - College Core Curriculum (CORE-UA Courses)
  - Freshman Honors Seminars, Advanced Honors Seminars, Collegiate Honors Seminars

**Please submit this form, along with the syllabus to: [Sociology Director of Undergraduate Studies](#) or deliver to: The Puck Building, Department of Sociology, 4<sup>th</sup> Floor, Front Desk.**