

INTERNSHIP PLACEMENT INFORMATION

Africana Studies M.A. Program

Students must submit this completed form to their supervisor via email for revision and approval. After interviewing with an agency and receiving a definite commitment, students must submit completed form to their faculty advisor and the Graduate Program Coordinator.

Africana Studies Internship requirements:

- 10 hours a week for a 2-credit internship
- 15 hours a week for a 4-credit internship
- Mid-semester evaluation by intern supervisor to be submitted to Director of Africana Studies and Graduate Program Coordinator by the last week of classes.
- Final evaluation by internship supervisor to be submitted to Director of Africana Studies and Graduate Program Coordinator by end of finals week.
- A 10-page final internship paper, to be submitted to for evaluation and grade.

A. Student Information

Name:

Phone:

Email:

Intern's Title/Department:

Number of credits:

Intern's Weekly Schedule -- days/hours (REQUIRED, must total 10 hours weekly for 2 credits or 15 hours weekly for 4 credits, not including lunch.):

Dates of Holidays/Vacations for Intern (check NYU calendar):

B. Internship Site

Community Partner Name:

Website:

Site Supervisor's Name:

Supervisor Title:

Supervisor Address:

Supervisor Phone:

Supervisor Email:

C. Faculty Advisor:

Name

Contact

D. Student's Program Focus

Include a paragraph describing the issues your agency addresses and how your placement will enhance your academic interests.

E. Student's Internship Goals

What do you hope to learn or accomplish through the internship? Describe some of your preliminary goals.

F. Description of Internship

Describe your internship responsibilities, activities, and special projects in a paragraph or two. Consult your agency supervisor if you are not clear on these.

Intern Signature _____

Intern Name _____

Supervisor Signature _____

Supervisor Name _____