



NYU

GRADUATE SCHOOL
OF ARTS & SCIENCE

**PUBLIC HUMANITIES INITIATIVE IN DOCTORAL EDUCATION
2020-2021 INTERNSHIPS**

JOB TITLE: Archivist and Research Coordinator
ORGANIZATION: Black Gotham Experience
LOCATION: 192 Front Street, New York, NY

ORGANIZATION DESCRIPTION

Established in 2010 by artist/historian Kamau Ware, Black Gotham Experience creates media at the intersection of scholarship and aesthetics that illustrate the impact of the African Diaspora missing from collective consciousness and the public square. We reimagine the spaces directly impacted by the African Diaspora as human stories explored through interactive walks, talks, events, and art. The heart of these experiences are five core stories that revisit Manhattan in 1623 and move forward through three centuries: Other Side of Wall Street, Sarah's Fire, Caesar's Rebellion, Citizen Hope, and State of Mirrors.

We believe empathy, scholarship, and creativity liberate humanity to see, think, and behave outside of our imagined potential. By telling the core stories of Black Gotham Experience, which predates the creation of New York City, we share a human story told around a global campfire - connecting people of today with forgotten people of the past through media you can experience. Our work satisfies the impulse for exploration while building a more informed future.

POSITION DESCRIPTION

Black Gotham Experience is seeking an Archivist & Research Coordinator. This position reports directly to the Chief Executive Officer and Founder of the Black Gotham Experience (BGX).

We are looking for someone who is passionate about culture, community, and has an interest in the Black Diaspora and media. This person will be a convivial self-starter with an entrepreneurial spirit, comfortable giving and taking directions, thrives in a team atmosphere, and takes satisfaction in completing projects that impact the world. This person will be a thinking partner, ambassador, and a member of the creative team whose work will support our core stories and special projects.

You will work primarily in the studio and occasionally remotely. The position will involve working on various projects within our corporate Research Department in a fast-paced, intense, and deadline-oriented

Visit gsas.nyu.edu/public-humanities-initiative.html to learn more about the Public Humanities Initiative in Doctoral Education program. This position is only available through this program; please do not contact the host organization directly.

environment with a concentration on a daily review of newspapers and periodicals from across the nation.

MAIN TASKS

General:

- Proactively cultivate relationships with our team, network, clients, and members
- Maintain and prepare weekly schedules for core BGX programs and special projects
- Work with BGX team to maintain cleanliness of studio

Archiving:

- Take the lead role in the creation, maintenance, and stewardship of BGX digital and analog collections
- Direct the architecture and digitization of select records for inclusion in BGX collections
- Collaborate with programming and publishing teams for access to BGX collections and pursue opportunities to highlight BGX archiving methods in both programs and publishing
 - o Explore and implement systems for the preservation and archival management of BGX collections
 - o Serve as the point person and brand ambassador for the BGX collections, namely all internal teams, partnerships, and investors

Research:

- Support the research and backgrounding process necessary to produce core BGX programs and special projects
- Support the creative team in creating thought-provoking researched content published on our channels
- Take the lead on staying informed on current events that intersect with the historic content of BGX programs and special projects

QUALIFICATIONS

- Self-starter with an affinity for detail-oriented organization systems
- Strong written, verbal communication, and research skills
- A keen interest in current events
- A curiosity for how society works on a meta level
- Strong reading comprehension skills paired with an ability to synthesize and summarize complex information
- Comfort in nerdiness
- Confidence in their superpowers
- Appreciation for convergences

Visit qsas.nyu.edu/public-humanities-initiative.html to learn more about the Public Humanities Initiative in Doctoral Education program. This position is only available through this program; please do not contact the host organization directly.

- An art and/or history background or a strong appreciation for both art and history

SPECIFIC APPLICATION QUESTION

What role does the archive play in the creation of memory and what are its limits?

APPLICATION

- All applications must be submitted through NYU's Public Humanities Initiative online application
- Application deadline: May 1, 2020, 11:59pm