

**New York University
Wilf Family Department of Politics
MA Program**

Internship Evaluation Form

Student's Name:

Dates of Internship:

Organization:

Supervisor's Name & Position:

Dear On-site Supervisor:

Thank you for working with and supervising the above named MA student during his or her internship with your organization. The Graduate School of Arts & Sciences requires that the on-site supervisor provide a written evaluation of the student's efforts upon the completion of the internship. Please take a few moments to fill out this form, as your input is necessary for assigning a grade. Your help is much appreciated and we thank you in advance.

How closely did you work with the intern?

How many hours per week did he or she intern?

What activities did the intern perform?

Continued on next page

Please rate the intern accordingly:

Overall performance:

Excellent	Good	Average	Poor	N/A
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Dependability in carrying out assignments and responsibilities:

Excellent	Good	Average	Poor	N/A
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Ability to follow instructions:

Excellent	Good	Average	Poor	N/A
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Ability to organize and schedule work:

Excellent	Good	Average	Poor	N/A
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Ability to complete assignments in a timely manner:

Excellent	Good	Average	Poor	N/A
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Ability to take initiative:

Excellent	Good	Average	Poor	N/A
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Ability to work well with others:

Excellent	Good	Average	Poor	N/A
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Oral communication skills:

Excellent	Good	Average	Poor	N/A
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Ability to write clearly:

Excellent	Good	Average	Poor	N/A
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Please indicate strengths you observed in the intern:

Please indicate any areas where you think the intern needs to improve?

Continued on next page

Are you willing to provide an internship opportunity to one of our MA students in the future?

Please return completed form to:

*Professor Nicole Simonelli
New York University
Wilf Family Department of Politics
19 West 4th Street
New York, NY 10012*

Or email to: nicole.simonelli@nyu.edu

Thank you!