

# REQUEST FOR VISITING STUDENT 2021-2022

## Personal Information

Mr.  Ms. NYU I.D. Number \_\_\_\_\_

Name exactly as it appears on passport: (Attach copy of passport ID page)

Name \_\_\_\_\_  
Family
First
Middle

Place of birth \_\_\_\_\_  
City
Country

Date of birth (Month/Day/Year) \_\_\_\_\_

Country of citizenship \_\_\_\_\_ Country of permanent legal residence \_\_\_\_\_

Description of occupation or position in country of legal permanent residence, i.e. graduate student, researcher

J-1 visitors may be accompanied by their spouse or children under age 21 as J-2 dependents.

Will the student be accompanied by J-2 dependents? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, include name as it appears on passport, date and city and country of birth, country of citizenship and relationship to student and include a photocopy of the passport ID page. Also, country of *permanent residency*.

\_\_\_\_\_

\_\_\_\_\_

## Funding Information:

Students must have financial resources adequate to provide for all expenses in the United States. These expenses include tuition, fees, required health insurance *and* living expenses estimated at \$2,651 per month. A J-1 participant must receive substantial funding from an organization or institution, and may not be supported solely on personal funds. Supporting financial documents must be attached to this application.

	Fall	Spring	Annual	Summer Only
Tuition	Maintenance and matriculation or tuition fees			
Health Insurance	1,566	2,487	4,053	1,099
Living Expenses	10,605	10,605	23,862	500/week

### Sources of financial support for the Exchange Visitor (please complete):

Source of Funds	Amount per month	Total
NYU Funding		
Home Government		
Home Institution		
Personal		
Family		
Other(specify) _____		

Sponsoring faculty member name: \_\_\_\_\_ Department: \_\_\_\_\_

If OGS has questions about this application, contact:

Name \_\_\_\_\_ Title \_\_\_\_\_

Telephone: \_\_\_\_\_ Email \_\_\_\_\_

Period of time student will attend NYU: Start date \_\_\_\_\_ Departure date \_\_\_\_\_

**Student must enter the U.S. by the start date listed on this form**

When DS-2019 is completed, call for pick up (name and extension): \_\_\_\_\_

Send complete application to [newinternationalstudents@nyu.edu](mailto:newinternationalstudents@nyu.edu)

**We certify the student has shown proficiency in the English language, as determined by an objective measurement of English language proficiency, to successfully participate in his or her program and to function on a day-to-day basis.**

TO: Department Administrator  
FROM: Carolyn Lefferts, International Student Advisor  
RE: J-1 request for Visiting Student

Attached is the request form for the visiting student you wish to invite to New York University. NYU policy and U.S. Department of State regulations stipulate that J-1 visiting students:

- must be admitted to NYU as visiting students through NYU Enrollment Services
- must receive significant funding from a source other than personal funds, such as an institution or organization
- must have sufficient funds to cover tuition and fee expenses for each term of enrollment at a minimum of \$500.00/week for personal expenses or \$10,605 a semester, and mandatory health insurance and may stay in the U.S. for a maximum of 24 months
- must register for matriculation or courses for the term (or part thereof) in which the visit begins and each subsequent term, including summer and J term, for the duration of the visit
- must have health insurance which meets minimum federal requirements for the duration of stay (student will be charged for mandatory insurance upon registration at NYU)
- must report to the OGS promptly for required check-in with an OGS staff member prior to program start date
- must provide [local address](#) information and [US Phone Number](#) in Albert immediately upon arrival
- must abide by all school rules pertaining to visiting students
- must have proficiency in the English language, as determined by an objective measurement of English language proficiency, to successfully participate in his or her program and to function on a day-to-day basis.

\*A student's failure to register or to purchase insurance will result in termination of exchange visitor status and require immediate departure from the United States.

To proceed, please complete the attached application and return it to the OGS via [newinternationalstudents@nyu.edu](mailto:newinternationalstudents@nyu.edu) with:

- 1) Student's supporting financial documentation, which may include but are not limited to:
  - a. Personal funds, a current financial statement, printed on letterhead and signed by a bank official, dated within 6 months.
  - b. A personal loan, a pre-approval letter confirming amount for which the loan is approved. A loan application is not sufficient.
  - c. An individual sponsor, the OGS [Affidavit of Support](#) plus a bank statement and/or letter from employer confirming annual salary and sponsor's position. (The sponsor's annual salary should be at least 3 x the amount of money they are providing to the student).
  - d. Free room and board, a letter from the sponsor indicating the amount of support they will provide and the duration, or
  - e. An organizational sponsor, a copy of an award letter from a sponsoring organization specifying the amount of the award, its duration, and the terms of renewal.
- 2) copy of invitation letter
- 3) copy of passport

Normal processing time after receipt of a complete application is ten business days. To ensure that the student obtains a visa in time to arrive by the planned start date, submit the completed form at least 3 months prior to that date. The student must enter the U.S. by the start date noted on the request form.