Table of Contents

I. Master’s degrees
   1. Master of Arts in French Studies
   2. Dual Degree Master of Arts in French Studies and Juris Doctor
   3. Joint Degree Master of Arts in French Studies & Journalism
   4. Dual Degree Master of Art in French Studies & Master of Science in Library and Information Science
   5. Dual Degree M.A. in French Studies and Advanced Certificate in Digital Humanities

II. Advanced Certificate of Achievement in French Studies

III. Doctor of Philosophy degrees
   6. Joint Degree Doctor of Philosophy in French Studies and History
   7. Joint Degree Doctor of Philosophy in French Studies and French
   8. Joint Degree Doctor of Philosophy in French Studies and Anthropology
1. THE MASTER OF ARTS in FRENCH STUDIES PROGRAM

The French Studies M.A. degree requires the successful completion of eight courses, including at least seven of them at the IFS, and a comprehensive M.A. exam. A normal full-time course load is three courses per semester. Full-time students can complete the degree in one calendar year by taking the IFS summer courses offered at NYU in Paris and sitting for the M.A. Comprehensive Examination in Paris. The summer term typically runs from early June through mid-July. Those who do not participate in the summer program complete their M.A. requirements in three semesters of study at NYU. Part-time students normally take two years to meet the course requirements.

All students are normally required to take the history course on 19th Century France (IFST-GA.1610). Students pick the remaining courses from the IFS course offerings. The choice of courses is made in consultation with an IFS faculty advisor on the basis of interest, previous training, and professional needs. IFS courses are grouped into four fields:

I. History: Current and recent courses include Nineteenth-Century France, Twentieth-Century France, France and the Maghreb, France and Africa, Colonial and Postcolonial French Antilles, and topics in French History: Journalism.

II. Society: Current and recent courses include Education in France, Immigration in France, the Urban Question in France, and Race, Class and Gender in French Society.


IV. Culture in Society: Current and recent courses include the Invention of the Belle Epoque, memory, etc.

Students may also choose one course (occasionally two) toward the M.A. from another NYU department.

The M.A. examination is a five-hour written exam (in English). Students are eligible to take it only after all eight courses have been completed with at least a B average. M.A. candidates are examined in the fields of History and Society. They also choose a third field, which may either be Politics and the Economy or Culture in Society. Please note that some courses are useful for preparation in more than one field.

The French Studies MA has a strong research component, for which our faculty provide mentoring. Whether they choose archival investigations, ethnographic fieldwork, or journalistic reportage, students conduct research in New York for term papers. During our
Paris summer session, all students take an M.A. Research Seminar taught by an IFS faculty member. Students conduct original research leading to a significant final paper or project.

Each M.A. student is advised by a faculty member during the entire academic year.

2. **DUAL DEGREE MASTER OF ARTS IN FRENCH STUDIES AND JURIS DOCTOR**

The dual degree M.A. in French Studies and J.D. in law prepares students for careers in international law, especially careers in which knowledge of French law and legal traditions is important. It is of special interest to students who wish to continue an undergraduate interest in French society and culture while preparing for a professional career in law. Through this arrangement between the School of Law and the Graduate School of Arts and Science, students are able to combine the rigorous schedules of two separate programs and complete both degrees with a decreased course load.

The School of Law requires 83 points for the J.D. and the Graduate School requires 32 points for the M.A. Students in the dual degree program may apply 12 points of Graduate School credit towards the J.D. and 8 points of Law School credit towards the M.A., a total savings of 20 points. A student in the dual degree program can therefore complete both degrees by completing only 95 points.

The dual J.D./M.A. degree requires the successful completion of six courses in the Graduate School of Arts and Science, including at least five of them at the IFS, and a comprehensive M.A. exam. The program can be completed in three to four years. Normally, the first year of the program is spent at the law school; work toward the M.A. degree in French studies typically begins in the second year or during the summer between the first and second years.

All students are required to take the history course on 19th Century France (IFST-GA.1610). Students pick the remaining courses from the IFS course offerings. The choice of courses is made in consultation with an IFS faculty advisor on the basis of interest, previous training, and professional needs. IFS courses are grouped into four fields:

I. **History**: Current and recent courses include Nineteenth-Century France, Twentieth-Century France, France and the Maghreb, France and Africa, Colonial and Postcolonial French Antilles, and topics in French History: Journalism.

II. **Society**: Current and recent courses include Education in France, Immigration in France, the Urban Question in France, and Race, Class and Gender in French Society.

IV. Culture in Society: Current and recent courses include the Invention of the Belle Epoque, the Sociolinguistics of French, Cinema and History, and Press, Society, and Literature Since the 19th Century.

The M.A. examination is a five-hour written exam (in English). Students are eligible to take it only after all eight courses have been completed with at least a B average. M.A. candidates are examined in the fields of History and Society. They also choose a third field, which may either be Politics and the Economy or Culture in Society. Please note that some courses are useful for preparation in more than one field.

3. **JOINT DEGREE MASTER OF ARTS IN FRENCH STUDIES & JOURNALISM**

Requirements and procedures for this program are described in the Department of Journalism’s graduate handbook.

4. **DUAL DEGREE MASTER OF ART IN FRENCH STUDIES & MASTER OF SCIENCE IN LIBRARY AND INFORMATION SCIENCE**

New York University and the Palmer School of Library and Information Science at Long Island University offer a unique 52-credit dual master’s degree program that prepares subject specialist/scholar-librarians for careers in academic and research institutions or as information specialists in a specialized library or information center. The program grants an ALA-accredited Master of Science in Library and Information Science from LIU’s Palmer School and a Master of Arts or Science from NYU’s Graduate School of Arts and Science.

The Institute of French Studies is a participating NYU program in this collaboration between NYU’s GSAS and LIU’s Palmer School.

This French Studies part of this dual degree requires the successful completion of six courses at the IFS, and a comprehensive examination in French Studies. All aspects of the M.A. program in French Studies apply to this dual program, except that the latter is a two-year program and students divide their time between the IFS LIU’s Palmer School.

All students are required to take the history course on 19th Century France (IFST-GA.1610). Students pick the remaining five courses from the IFS course offerings. The choice of courses is made in consultation with an IFS faculty advisor on the basis of interest, previous training, and professional needs. IFS courses are grouped into four fields:

I. History: Current and recent courses include Nineteenth-Century France, Twentieth-Century France, France and the Maghreb, France and Africa, Colonial and Postcolonial French Antilles, and topics in French History: Journalism.
II. Society: Current and recent courses include Education in France, Immigration in France, the Urban Question in France, and Race, Class and Gender in French Society.


IV. Culture in Society: Current and recent courses in Culture include the Invention of the Belle Epoque, the Sociolinguistics of French, Cinema and history, and Press, Society, and Literature Since the 19th Century.

The M.A. examination is a five-hour written exam (in English). Students are eligible to take it only after all eight courses have been completed with at least a B average. M.A. candidates are examined in the fields of History and Society. They also choose a third field, which may either be Politics and the Economy or Culture in Society. Please note that some courses are useful for preparation in more than one field.

For the Library and Information Science part of the degree, please refer to LIU’s Palmer School requirements.

5. DUAL DEGREE MASTER OF ARTS IN FRENCH STUDIES AND ADVANCED CERTIFICATE IN DIGITAL HUMANITIES

The Dual Degree Master of Arts in French Studies and Advanced Certificate in Digital Humanities integrates the study of French studies with the tools of computer science. The courses in the Advanced Certificate give students proficiency in Python, a popular programming language widely used in data visualization and analysis, in database tools essential for organizing and publishing large collections of digital materials, and in website design and development. All digital humanities courses are project-based. There are no computer science prerequisites.

This degree requires the successful completion of six courses at the IFS, a comprehensive examination in French Studies, and 5 courses in digital Humanities. All aspects of the M.A. program in French Studies apply to this dual program, except that the latter is a four-semester program and students divide their time between the IFS and Digital Humanities. Although other study plans may be designed in consultation with an IFS faculty advisor, a typical course load in this program breaks down as follows: 1 course in Digital Humanities and 2 in French Studies during the first fall semester; 2 courses in Digital Humanities and 1 in French Studies during the spring semester of year 1; 2 French Studies courses in Paris during the summer session; 2 Digital Humanities courses and 1 French Studies course during the fall of year 2.

All students are required to take the history course on 19th Century France (IFST-GA.1610). Students pick the remaining five courses from the IFS course offerings. The choice of courses is made in consultation with an IFS faculty advisor on the basis of
interest, previous training, and professional needs. IFS courses are grouped into four fields:

I. History: Current and recent courses include Nineteenth-Century France, Twentieth-Century France, France and the Maghreb, France and Africa, Colonial and Postcolonial French Antilles, and topics in French History: Journalism.

II. Society: Current and recent courses include Education in France, Immigration in France, the Urban Question in France, and Race, Class and Gender in French Society.


IV. Culture in Society: Current and recent courses in Culture include the Invention of the Belle Epoque, the Sociolinguistics of French, Cinema and history, and Press, Society, and Literature Since the 19th Century.

The M.A. examination is a five-hour written exam (in English). Students are eligible to take it only after all eight courses have been completed with at least a B average. M.A. candidates are examined in the fields of History and Society. They also choose a third field, which may either be Politics and the Economy or Culture in Society. Please note that some courses are useful for preparation in more than one field.

The M.A. in French Studies requires 32 points and the Advanced Certificate in Digital Humanities requires 20 points, 52 points in total if each degree is done separately. The dual degree allows the double counting of the 8 points of Approved Electives in the Advanced Certificate toward the required Electives of the M.A. in French Studies, resulting in a total of 44 points required to earn both degrees.

19th-Century France, IFST-GA 1610 4 points
Introduction to Programming, CSCI-GA 1120 4 points
Choose two of the following four courses: 8 points
   Programming Applications, CSCI-GA 1123
   Web Development, CSCI-GA 1122
   Working with Data, CSCI-GA 1121
   Statistics: Understanding and Using Data, DHSS-GA 1100

Approved Digital Humanities Electives 8 points
French Studies Electives 20 points

Total 44 points
II. ADVANCED CERTIFICATE OF ACHIEVEMENT IN FRENCH STUDIES

The Advanced Certificate requires completion of any 4 IFS courses (16 points) with at least a B average. There are no further examination or specific course requirements.

Through a special arrangement with the Graduate School, doctoral students in the French Department can earn the Advanced Certificate of Achievement in French Studies by completing any four IFS courses (with at least a B average).

- Students wishing to supplement their literary studies with work on French society, politics and culture are encouraged to take advantage of this opportunity.

- It may also help to certify students' competence to teach French civilization when they seek academic posts in the future.

Two of the four courses must be counted within the 72 points allowed for with a MacCracken Fellowship. The two additional courses are free for MacCracken Fellows, bringing their total points to 80. Students should also note that when enrolling in a course that is cross-listed, the student must register for the 'IFST' section.

III. DOCTOR OF PHILOSOPHY DEGREES

6. JOINT Ph.D. IN FRENCH STUDIES AND FRENCH

Requirements and procedures are described in the Department of French Literature, Thought and Culture’s graduate handbook.

7. JOINT DEGREE DOCTOR OF PHILOSOPHY IN FRENCH STUDIES AND HISTORY

The joint Ph.D. program in French Studies and History is designed for students interested in combining a multidisciplinary approach to the study of France and the Francophone world with broad graduate training in European history. Students pursuing the degree may wish to prepare for careers of research and teaching in a history department and/or a French department, with a specialty in French culture and civilization. Admission to the Ph.D. program must be granted by both the IFS and the History Department.

Course work
A total of 72 points (normally eighteen courses) is required. In the first year students are expected to take the History Department’s required course, Approaches to Historical Writing, HIST-GA 3603, as well as the IFS’s required course, 19th-Century France, IFST-GA 1610, plus an IFS course in the social sciences. During the first two years, students should also take one or two Literature of the Field courses in the History Department, a course in 20th-century French history, and the Research Seminar in French Studies, IFST-GA 3720, at the IFS. Students are encouraged to take elective courses in both departments as well as other relevant departments, such as the French Department, as well as to avail themselves of IFS summer courses in Paris. In addition to formal course work, doctoral students are required to participate in the IFS’s weekly Doctoral Workshop. A research paper (normally of 30 to 35 pages) is required for doctoral students in the Joint program in French Studies and History. Students use the Research Seminar in French Studies, IFST-GA 3720, to write the paper.

Language Requirement

Because strong French language skills are required for admission to the IFS, students in the joint Ph.D. program need not take an additional language exam. A second language may, however, be desirable for many students.

Qualifying Examinations

Students in the joint program with history must pass a three-day written Qualifying Examination in May of the second year. Students choose three faculty members to administer an exam based on the Literature of the Field courses and a supplemental reading list developed with the faculty examiners. The first two days of the examination are devoted to European history since 1750. Students in the Joint IFS History program are not examined in a second (minor) history field, as are students in History alone. Instead, they devote the third day of the written exam to the interdisciplinary field of French Studies. This portion of the exam will draw on their coursework in French Studies, especially including work they have done beyond the field of history. A member of the Institute’s affiliated faculty will work with the student in preparation for this exam. All three examiners will evaluate the three exam essays.

At 9 am on each day of the exam, students receive, in person or by e-mail, two or three questions, from which they select one question to answer. Students may write their exams either in the department or in another setting of their choice, and are permitted to consult whatever sources they deem necessary. Students may not, however, consult other people during the writing of the exams (in person, via telephone, via e-mail, or by any other means) or engage the help of others in writing, editing, or proofreading their exam essays. Faculty members are not permitted to give the exam questions to students beforehand; students will see the exam questions only at the start of each day of the exam. Prior to the examination, additional written instructions will be sent to all students; students must comply with these instructions.

The finished essay must comprise no more than 3000 words including footnotes (approximately ten double-spaced pages) and must be submitted by 4:30pm on the
same day. *Failure to submit the exam by 4:30 pm will constitute a failure for that day.* There are three grades given for exams: High Pass, Pass, and Fail, and only a single grade is reported to Degree Audit for the entire exam, without distinguishing between the two fields or among the three days. A grade of Pass will be given only if a student passes both fields; a grade of High Pass will be given only if a student achieves High Pass in both fields.

Failure in either field will result in a grade of “F” for the independent reading course taken during the exam semester. This grade will not be changed, regardless of the student’s results in subsequent exams.

Students who fail either field are placed on probation and will be permitted to retake the failed exam(s) in the same field(s) and with the same examiner(s). If the student fails only one field, the entire exam committee must nonetheless read and evaluate the retaken exam. Faculty members cannot remove themselves from the process of a student retaking an exam, except with compelling justification to be determined by the chair and the DGS. Under extraordinary circumstances, a student may retake the qualifying exam in another field; these circumstances must be approved by the DGS, the student’s former advisor, and the student’s proposed new advisor.

Students who fail one field must normally retake the exam in August; students who fail both fields must normally retake the exam the following December. A second failure in either field will result in termination from the program. If the student who failed chooses not to retake the exam, a failing grade is reported, and the student is terminated from the program. Terminated students may be awarded an MA degree if they are in compliance with grade-point average and course completion requirements for good standing in the MA program.

An exception to the foregoing is a student who fails either field of the Qualifying Examination while on probation. In that case, the student cannot retake the failed portions of the exam without prior approval from the DGS, the advisor, and at least one other member of the exam committee. If the student cannot obtain the necessary approvals, s/he cannot retake the exam and will automatically be terminated from the program.

After passing the Qualifying Examinations students must:

a) Submit a Dissertation Research Proposal (Prospectus) to the Dissertation Committee for oral examination and approval between September 15 and November 15 of the third year. The end of the first week of the sixth semester is a final deadline (and is designed as an allowance for students who fail the Qualifying Examinations in May).

b) Complete additional course work, largely through independent readings and research. Students must complete 72 points of course work by August 15 of the third year at the latest.

*Dissertation Research Proposal*
Students must draft a dissertation prospectus no later than the end of the first semester of the third year. They must present the prospectus to the IFS Doctoral Workshop and defend it before an examination committee whose members will expect them to situate their work vis-à-vis the most relevant scholarly literature in their field. The committee for the examination consists of three faculty members: one is the student’s major adviser; the other two are normally readers of the dissertation.

After passing the Ph.D. qualifying examination, earning 72 course credits, and completing the dissertation proposal, students are awarded the Master of Philosophy degree.

**Dissertation**

Finally, students must write and orally defend a doctoral dissertation. The dissertation is researched and written under the supervision of three members of the Institute of French Studies and/or the department of History, one of whom serves as the primary advisor.

The student works closely with the primary advisor in researching, framing, and writing the dissertation. The role of the second and third committee members is worked out among the student, the advisor, and committee members, but it is advisable for all three committee members to be involved in the process from the outset.

**Dissertation Defense**

Before the defense, the student should circulate a pre-defense form (available from the Graduate Program Administrator) to the three core members of the committee, for them to indicate any edits that are required in advance of the defense. When the three committee members have approved the dissertation, a dissertation defense may be scheduled. Two additional readers join the first three to form a committee of five to examine the candidate at the dissertation defense. At the defense, the student will be asked to explain the arguments, significance, and future directions of the work, and the committee will raise critical questions and offer commentary intended to assist in revising the work for publication. The result can be and usually is a simple “pass,” but the committee can request revisions to be reviewed either by the advisor alone or the committee as a whole. In order for the dissertation to pass, four of the five committee members must approve it.

8. **JOINT Ph.D. in FRENCH STUDIES AND ANTHROPOLOGY**

**Course Work**

A total of 72 points (normally eighteen courses) is required, of which at least 28 points will be in Anthropology and at least 28 will be in French Studies. Required courses are as follows: 19th-Century France and Its Empire, IFST-GA 1610, Research Seminar in French Studies, IFST-GA 3720 (twice), Theory and Practice of Social Anthropology

Students enroll in Research Seminar in French Studies, IFST-GA 3720, twice, because it is, in effect, a single research seminar held over two consecutive semesters so as to give students the opportunity to write a deeply researched and potentially publishable paper. The grade for the first semester is based on work up to that point, whereas the grade for the second semester is based on the completed research paper.

Advisory Committees

After initial consultations with admitted students, the DGS and the Department Chair assign each student a three-person Faculty Advisory Committee. Students normally identify a chair in the fourth semester as part of the PhD Plan of Study. Students regularly change the composition of this committee after consulting with its chair and getting approval from the DGS. Such adjustments are often made as a result of changes in student research interests, or as faculty leave or join the department. Students have to fill out an Application for Change in Advisory Committee, which is then added to the student's file in the department office.

Languages

The joint Ph.D. requires proficiency in French, as well as any other languages deemed as essential by the advisor in the plan of study for successful completion of the proposed project.

Plan of Study

In the spring semester of the second year, students draft a plan of study, which sketches the research areas in which s/he expects to work as well as a road map for work ahead. This plan includes identifying three scholarly areas in which the student plans to take Ph.D. comprehensive examinations.

In consultation with the advisory committee, students define their own exam areas; these usually include one geographic specialty and two topical specialties. Students are expected to prepare their plans in close collaboration with a faculty advisory committee comprising three (occasionally four) permanent members of the department faculty. At least two members of the committee must be faculty members in the Department of Anthropology and one member must be a faculty member at the Institute for French Studies. All members of this committee sign off on the plan before it is submitted to the full faculty. Typically, each member of the faculty advisory committee works with the student on one exam area, although the committee may agree to other arrangements. All students designate a chair of their PhD committee at this time. The student should initiate discussion with his/her advisory committee by the end of the semester before s/he expects to submit the plan, and should prepare to submit a draft plan to these advisors by the first day of spring semester, allowing sufficient time to work through
several drafts. The specific due date for submission of the final draft to the Graduate Administrative Aide (signed off by all members of the advisory committee) will be posted each year, but is generally in mid-February. All faculty members review the plans over the subsequent weeks. Approval decisions are made at a faculty meeting held in early March. Occasionally, a plan is sent back for revision. Any revisions must be resubmitted by April 1 for approval by the full faculty. A student whose plan has not been approved by all department faculty by the end of spring semester of the second year will not be allowed to continue in the program.

**Qualifying Exam**

Students must complete three qualifying exams. At the end of the Anthropology Professionalization Seminar, typically taken in the second year of study, students will complete the first of these exams, which will consist of a take-home exam assessing students’ abilities to engage Anthropological theory and questions. In the third year students will complete the other two qualifying exams, which will consist of take-home essay exams covering two areas of specialization—generally one defined geographically and one thematically. Each essay should be 10-12 pages, double-spaced, and may include up to 3 additional pages of endnotes and a separate bibliography that is normally 5-10 pages in length. All three essays may be written over one 12-day sitting or in a disaggregated fashion in accord with the Anthropology Department’s Ph.D. exam schedule over the course of the academic year. The student works closely with an exam committee of three faculty members (two from Anthropology, one from French Studies), each of whom assumes primary responsibility for an exam area. All three members of the committee read and grade (Pass/Fail) all three essays. If a student receives a failing grade in one or several exam areas, s/he will be permitted to retake the exam by the end of the semester following the first attempt. Failure to receive a passing grade on any one part of the exam within this time frame will constitute failure of the exam, and the student will be terminated from the program.

**Proposal Hearing**

Before engaging in research and applying for funding for the Ph.D. dissertation, the student defends the research proposal. The department requires that a dissertation proposal be formally approved by each student’s advisory committee. Each student should meet with his/her committee no later than the fall semester of the fourth year for a proposal hearing, ideally when early drafts of grant proposals are available but there is enough time to benefit from the discussion.

Students should not prepare a special version of the dissertation proposal for this purpose; rather the hearing should focus on a version of the proposal that actually will be submitted to funding agencies. The hearing is meant to be a discussion in which problems are ironed out, helpful suggestions made, and difficulties likely to arise during the research discussed. A copy of the approved research proposal along with the signed departmental approval form is placed in the student’s file.
Dissertation

The dissertation must be defended before a minimum five-member committee of examiners. These include a minimum of three full-time members of the university, generally comprised of the student’s core advisory committee (two faculty members from the Anthropology Department and one from the Institute of French Studies). Fourth, fifth, and further examining members may come from anywhere within or beyond the university, so long as the examiner holds a Ph.D. in any field.

In order to defend, students are required to give the Chair of their committee a completed draft of the dissertation two months prior to their desired defense date. During the first month, the Chair will read and deliver feedback, enabling students to make corrections, after which students will distribute a complete draft of the dissertation to all members of the examination committee by at least 4 weeks prior to the defense date. A successful oral defense requires that at least four of the five or more examiners vote to approve. After a successful defense, the candidate may be asked to make further revisions of the dissertation before depositing it.