

Arts and Science Goal Setting Form

[Due by Thursday, September 30, 2021]

Please save this form using [Last Name, First Name Goal Setting AY 21-22; date] format. Once completed with manager and employee comments, please send to FAS HR fas.hr@nyu.edu

Employee Name:	Unit:
Employee Title:	Performance Year:
Manager Name:	Date:

Section IV: Next Year's Initiatives, Special Projects and Goals:

Employee: Recommend additional initiatives, special projects or goals [if you have any] for next academic year. Describe intended results in measurable terms (i.e. quantity, quality, cost, timeframe, etc.) where possible.	
Initiative, Special Project, or goal [if you had any]:	
Managers Comments:	