

HUMAN RESOURCES ADMINISTRATION

5 Washington Square North, Garden Level New York, NY 10003

P: 212 998 8011 **F**. 212 995 4701

Fas.hr@nyu.edu www.as.nyu.edu

Arts & Science Leave Agenda

Clerical and Technical Staff

1. Family Medical Leave Act (FMLA)

- 12 weeks of unpaid, job-protected leave in a 12 month period
- FMLA does not provide payment while on leave

2. New York Paid Family Leave (NYPFL)

- 12 weeks of job-protected paid family leave in a 52-week period
- Employees receive 67% of their average weekly wage, capped at \$971.61 in 2021

3. Payment Methods While on Leave

- Short-term Disability
- Paid Time Off (Sick, Vacation)
- University Paid Bonding Leave (PBL)
- New York Paid Family Leave (NYPFL)

4. Lincoln Financial (Formerly Liberty Mutual)

- NYU's centralized record-keeper for leaves of absence
- Determines eligibility for short-term disability, FMLA and NYPFL

5. Action Items

- Immediately contact Lincoln Financial to open a claim
- Benefits Enrollment Form (if applicable)
- Parental Bonding Leave Application (if applicable)
- Fitness for Duty Certification