



NYU Chemistry

## Graduate Student Travel Award Application

This form must be used to apply for a departmental student travel award. Graduate students are eligible for a maximum of two departmental travel awards during their graduate career for attending and presenting at scientific meetings/conferences. Application for a GSAS travel grant and matching funds from the research advisor is required. The maximum amount of each travel grant is \$400 or the matching amount from the advisor, whichever is smaller.

*This form and any supporting documentation MUST be submitted at least four weeks prior to the anticipated travel to allow review and budgetary approval. The travel grant is subject to final approval by the Director of Graduate Studies.*

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

NYU ID:   N   \_\_\_\_\_ Email: \_\_\_\_\_@nyu.edu

Conference Name: \_\_\_\_\_

Conference Dates: \_\_\_\_\_

Acceptance of presentation (oral or poster) at the conference is attached: \_\_\_\_\_

I have  have not  applied for a GSAS Student Travel Grant (attach copy of the GSAS application)

Research Advisor: \_\_\_\_\_

Research Advisor Support: \$ \_\_\_\_\_ Chartfield: \_\_\_\_\_

Research Advisor Signature: \_\_\_\_\_

Is this your first  or second  application for a departmental travel award?

You must submit receipts for reimbursement after your travel has been completed within two weeks to Sonia Rivera. The amount must be equal to the travel award and must be for travel, accommodations or conference registration fees.

**Please submit this form and any supporting documents to Sonia Rivera**

*Revised July 2011*